



## Newsletter Blurb

### Guidance on Using This Resource

We recommend:

- Including the full blurb when introducing a sustainability or safety awareness campaign or installing new battery and vape recycling points.
- Including the shorter, follow-up blurb every six months thereafter or following an incident or near miss.

### Full Version

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| <b>Title:</b> Help Us Stay Safe: Dispose of Batteries and Vapes Correctly                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Just one battery or vape in the wrong bin is all it takes to start a fire.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <p>Batteries and vapes should never be placed in general waste or mixed recycling bins. Why? Many batteries, including those found in vapes, can spark, overheat, and ignite if crushed or punctured during waste collection or processing.</p> <p>Fires can start anywhere in the waste journey, from workplace bin stores to trucks and recycling facilities. When they do, the impact is felt across entire communities, putting people, businesses, transport networks, and emergency services at risk.</p> <p>By recycling batteries and vapes through dedicated collection points, you're helping to protect your workplace and community.</p> <p>Recycle batteries and vapes here:</p> <ul style="list-style-type: none"><li>• [INSERT LOCATION, e.g. 5th Floor Kitchen]</li></ul> <p>Recycling away from work?</p> <ul style="list-style-type: none"><li>• <a href="#">Find your local recycling point</a></li></ul> |

### Follow-up Version

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| <b>Title:</b> Reminder: Dispose of Batteries and Vapes Safely                                                                                                         |
| <b>Just one battery or vape in the wrong bin is all it takes to start a fire</b> during waste collection or processing.                                               |
| <p>Recycle batteries and vapes here:</p> <ul style="list-style-type: none"><li>• [INSERT LOCATION, e.g. 5th Floor Kitchen]</li></ul> <p>Recycling away from work?</p> |



- [Find your local recycling point](#)